



JENKINS COUNTY HOSPITAL AUTHORITY
REGULAR SESSION MEETING
MAY 29, 2025
TIME 6:00 PM

The Jenkins County Hospital Authority Regular Board monthly meeting was held on May 29, 2025, at the Jenkins County Medical Center Education Building.

Attendees:

Hospital Board Members: Jeff Brantley, John Newton, Alvin Burke, Wade Parker

Others Present: Andrea Graham (CEO), Lindsey Clay (SHP), Mike Scribner (SHP), Pam Mixon (COO)

AGENDA

- I. **Call to Order - Jeff Brantley, Chairman**
 - a. Quorum Present, meeting called to order by Jeff Brantley at 6:00PM
- II. **Approval of Minutes from April 28, 2025 meeting.**
 - a. Motion by John; Second by Wade - Unanimous vote to approve.
- III. **Consent Agenda Items** **Andrea Graham, CEO**
 - a. Foundation Bylaws, Courtesy Transportation Policies and Forms: Transportation Policy, Courtesy Transportation Request Form, Transportation Log, Daily Vehicle Inspection Log, Van Maintenance Log.
 - b. Motion by Alvin; Second by John – Unanimous vote to approve.
- IV. **Financial Reports – Lindsey Clay, SHP**
 - a. April 30, 2025 Financial Statements
 - i. 4-month review through 4/30/2025
 - ii. Gross days in AR at 52.1; net at 27.1
 - iii. Net profit for the month \$365,647; net profit for the fiscal year \$569,919
 - iv. Balance Sheet Review
 1. Cash increased from prior month end by 5%. Patient collections were up \$132k from prior month. Received \$5,000 GA Heart donation, \$119k from ARPA funds, \$221k from Stabilization Grant for Hurricane Helene.
 2. Gross a/r increased 3%
 3. Net patient service revenues at \$857,678, total current assets \$11,282,792, and total property, plant, and equipment \$2,175,700, bringing total assets to \$13,458,492
 4. Total current liabilities \$3,942,980; Total Fund Balance \$9,515,515
 - v. Income statement
 1. Total gross patient revenues \$2,240,913 for the period; net patient revenues at \$980,255
 2. Total Operating Revenues \$10,366 for the period
 3. Total Operating Expenses \$997,622 for the period



4. Total net profit for the period \$365,647 for the period
 - vi. Income Statement vs. Budget after 4-month period end 4/30/2025; net profit over budget by \$320,568 for the period, primarily due to non-operating grants received. Total operating expenses over budget by (\$44,722).
 - vii. Days Cash on Hand for the period end at 217.6 days, with \$201,720 restricted funds for Georgia Heart programs.
 - viii. Estimated ending operating cash balance in the cash flow projection for fiscal year end is \$10,070,095. Estimated run-out claims equal \$71,258, Humana liability \$220,686, which will be paid in full in December 2025.
 - ix. Other Financial Reports presented: A/R Aging as of April 30, 2025
 1. A/R aging analysis of aging buckets at December, 2024 and April, 2025 showed relatively the same activity per aging bucket in each period with a little growth in 31-60 days in period two ending April, 2025.
 2. Aging buckets variances from December, 2024 to April, 2025 in 0-30 days increased \$261k and in 31-60 days increased \$192k.
 3. The revenue cycle team is reviewing the accounts for collectability and making sure they do not age past 60 days in a/r.
 - x. Motion from John, second from Wade to accept the financials as presented.
- V. **No Committee Reports to present.**
- VI. **No Old Business to present.**
- VII. **No New Business to present.**
- VIII. **CEO Report** **Andrea Graham, CEO**
 - a. Reference CEO Report attached.
- IX. **No Other Business to present.**
- X. **No Public Comment/Communications**
- XI. **Adjournment** – Motion to leave regular session and enter executive session at 6:27pm by John, second by Alvin; voted by all.
- XII. **Executive Session** – The Board entered executive session to review Medical Staff Provider Approvals. Motion from John, second by Alvin to approve physicians presented. Motion carried unanimously. Additionally, Sign-on Bonus and Employee Referral Incentive Program, was presented. Motion from Alvin, second from John. Motion carried unanimously. Adjourned executive session at 6:54pm.
- XIII. **Next Meeting** scheduled for June 23, 2025.