



JENKINS COUNTY HOSPITAL AUTHORITY
REGULAR SESSION MEETING
JUNE 23, 2025
TIME 6:00 PM

The Jenkins County Hospital Authority Regular Board monthly meeting was held on June 23, 2025, at the Jenkins County Medical Center Education Building.

Attendees:

Hospital Board Members: Jeff Brantley, John Newton, Alvin Burke, Wade Parker, Robin Scott

Others Present: Andrea Graham (CEO), Lindsey Clay (SHP), Mike Scribner (SHP), Pam Mixon (COO) Kayla Partrick (QO)

AGENDA

- I. **Call to Order - Jeff Brantley, Chairman**
 - a. Quorum Present, meeting called to order by Jeff Brantley at 6:00PM
- II. **Approval of Minutes from May 29, 2025 meeting.**
 - a. Motion by Alvin; Second by John - Unanimous vote to approve.
- III. **No consent agenda items to present** **Andrea Graham, CEO**
- IV. **Financial Reports – Lindsey Clay, SHP**
 - a. May 31, 2025 Financial Statements
 - i. 5-month review through 5/31/2025
 - ii. Gross days in AR at 53.9; net at 26.4
 - iii. Net profit for the month \$277,175; net profit for the fiscal year \$847,094
 - iv. Balance Sheet Review
 1. Cash increased from prior month end by 1.9%. Patient collections were steady and over by YTD averages by 4%. Received \$24,000 from GA Heart donation and \$446,494 from Employee Retention Tax Credit. The Employee Retention Tax Credit program provided financial stability to businesses with operating losses during the COVID-19 pandemic. The applicable payroll expenses used to determine eligibility was quarter 2 of 2020.
 2. Gross a/r at \$4,030,558
 3. Net patient service revenues at \$866,986, total current assets \$11,494,589, and total property, plant, and equipment \$2,159,310, bringing total assets to \$13,653,898
 4. Total current liabilities \$3,861,211; Total Fund Balance \$9,792,690
 - v. Income statement
 1. Total gross patient revenues \$2,263,363 for the period; net patient revenues at \$974,849
 2. Total Operating Revenues \$31,578 for the period
 3. Total Operating Expenses \$1,194,024 for the period
 4. Total net profit for the period \$277,175 for the period



- vi. Income Statement vs. Budget after 5-month period end 5/31/2025; net profit over budget by \$232,096 for the period, primarily due to non-operating grants received. Total operating expenses over budget by (\$241,124).
- vii. Days Cash on Hand for the period end at 214.3 days, with \$229,141 restricted funds for Georgia Heart programs.
- viii. Estimated ending operating cash balance in the cash flow projection for fiscal year end is \$10,087,094. Estimated run-out claims equal \$53,444, Humana liability \$193,100, which will be paid in full in December 2025.
- ix. Motion from Robin, second from Wade to accept the financials as presented.

V. No Committee Reports to present.

VI. No Old Business to present.

VII. No New Business to present.

VIII. CEO Report

Andrea Graham, CEO

- a. Reference CEO Report attached.

IX. No Other Business to present.

X. No Public Comment/Communications

XI. Adjournment – Motion to leave regular session and enter executive session at 6:40pm by John, second by Alvin; voted by all.

XII. Executive Session – The Board entered executive session to review personnel matters. Approved to move forward with recommendations as presented. Motion from Alvin, second by John - Motion carried unanimously. Adjourned executive session at 7:17pm

XIII. Next Meeting scheduled for July 28, 2025.