



JENKINS COUNTY HOSPITAL AUTHORITY
REGULAR SESSION MEETING
JULY 28, 2025
TIME 6:00 PM

The Jenkins County Hospital Authority Regular Board monthly meeting was held on July 28, 2025, at the Jenkins County Medical Center Education Building.

Attendees:

Hospital Board Members: Jeff Brantley, John Newton, Alvin Burke, Wade Parker, Robin Scott

Others Present: Andrea Graham (CEO), Kyle Gay M.D. (CMO), Lindsey Clay (SHP), Mike Scribner (SHP), Pam Mixon (COO), Monica Johnson (CNO), Kayla Patrick (CQO)

AGENDA

- I. **Call to Order - Jeff Brantley, Chairman**
 - a. Quorum Present, meeting called to order by Jeff Brantley at 6:00PM
- II. **Approval of Minutes from June 23, 2025 meeting.**
 - a. Motion by Alvin; Second by Wade - Unanimous vote to approve.
- III. **Consent agenda items to present** **Andrea Graham, CEO**
 - a. Behavioral Health Unit Visitation Policy and Visitation Rights Policy were reviewed. Motion from Alvin, second from John – unanimous vote to approve.
- IV. **Financial Reports – Lindsey Clay, SHP**
 - a. December 31, 2024 Audited Financial Statement presentation by Mauldin & Jenkins.
 - i. Audited financial statement packet approval will be postponed to the August 25, 2025 meeting to allow board members to review packets in more depth.
 - b. June 30, 2025 Financial Statements
 - i. 6-month review through 6/30/2025
 - ii. Gross days in AR at 50.9; net at 24.5
 - iii. Net profit for the month \$80,038; net profit for the fiscal year \$927,132
 - iv. Balance Sheet Review
 1. Cash increased from prior month end by 4.3% and YTD by 5%. Patient collections were approximately \$1,010,000. Also received DSH payment of \$572k (net of \$378k) and Georgia HEART donation of \$24,500.
 2. Gross a/r at \$3,699,351
 3. Net patient service revenues at \$821,255, total current assets \$11,553,240, and total property, plant, and equipment \$2,220,880, bringing total assets to \$13,774,121
 4. Total current liabilities \$3,901,395; Total Fund Balance \$9,872,729
 - v. Lindsey discussed the Lookback Analysis, or Collections Waterfall, that will be conducted bi-annually to use in comparison with the contractual allowance percentages.
 - vi. Income statement



1. Total gross patient revenues \$2,109,205 for the period; net patient revenues at \$1,021,162
 2. Total Operating Revenues \$27,602 for the period
 3. Total Operating Expenses \$1,012,691 for the period
 4. Total net profit for the period \$80,036 for the period
 - vii. Income Statement vs. Budget after 6-month period end 6/30/2025; net profit over budget by \$34,959 for the period. Total operating expenses over budget by (\$59,791).
 - viii. Days Cash on Hand for the period end at 220.2 days, with \$252,110 restricted funds for Georgia HEART programs.
 - ix. Estimated ending operating cash balance in the cash flow projection for fiscal year end is \$10,473,161. Estimated run-out claims equal \$35,629, Humana liability \$165,514, which will be paid in full in December 2025.
 - x. Motion from John, second from Robin to accept the financials as presented.
- V. **No Committee Reports to present.**
- VI. **No Old Business to present.**
- VII. **No New Business to present.**
- VIII. **CEO Report** **Andrea Graham, CEO**
- a. Strategic Pillars presented by each departments Leader. Reference the attached document for further information.
- IX. **No Other Business to present.**
- X. **Public Comment/Communications**
- a. Gwen Watson
- XI. **Adjournment** – Motion to leave regular session and enter executive session at 7:06pm by Wade, second by Robin; voted by all.
- XII. **Executive Session** – Motion to enter executive session to discuss credentialling matters. Motion from John, Second from Robin – unanimous vote to approved all presented. Also discussed personnel matters and approved plan to move forward. Motion from Alvin, second from John – unanimous vote. Executive session adjourned at 7:26pm.
- XIII. **Next Meeting** scheduled for August 25, 2025.