



JENKINS COUNTY HOSPITAL AUTHORITY  
REGULAR SESSION MEETING  
January 29, 2026  
TIME 6:00 PM

The Jenkins County Hospital Authority Regular Board monthly meeting was held on January 29, 2026 at the Jenkins County Medical Center Education Building.

**Attendees:**

**Hospital Board Members:** Jeff Brantley, John Newton, Alvin Burke, Wade Parker, Robin Scott

**Others Present:** Andrea Graham (CEO), Kyle Gay M.D. (CMO), Mike Scribner (SHP), Lindsey Clay (SHP), Monica Johnson (CNO), Kayla Patrick (CQO), Katy Hood (Director of BHU), David Tanner (Director of Facilities), Benje Tompson (Safety Officer)

**AGENDA**

- I. Call to Order - Jeff Brantley, Chairman**
  - a. Quorum Present, meeting called to order by Jeff Brantley at 6:00PM
  
- II. Approval of Minutes from November 24, 2025 meeting.**
  - a. Motion by Alvin Burke; Second by Wade Parker - Unanimous vote to approve.
  
- III. Consent agenda items to present.** **Andrea Graham, CEO**
  - a. Policies below presented and reviewed. Motion by Alvin Burke; Second by Wade Parker - Unanimous vote to approve.
    - i. Code of Conduct
    - ii. Compliance Plan
    - iii. Compliance Audit Policy
    - iv. Office of Inspector General (OIG) Exclusion Screening Process
    - v. Patient Safe Handling and Mobility (PSHM) Policy
    - vi. Conflict of Interest Disclosure Statement
    - vii. Compliance Plan Audit Form
    - viii. JCMC Compliance Program Tracker
  
- IV. Financial Reports – Lindsey Clay, SHP**
  - a. Financial reports were presented as quarter end for October, November, and December 2025. Motion by John Newton; Second by Robin Scott - Unanimous vote to accept the financials as presented.
    - i. Lindsey Clay presented the financial report for the quarter end December 31, 2025, highlighting a net profit for the year of approximately \$1,838,000, exceeding budget by \$540,000. Lindsey also highlighted cash flow improvements and contributed much of the profit margin to grant revenue sources such as Georgia HEART donations, State Office of Rural Health grants, and other local grants. Total assets reported at \$11,897,000 and net position of \$10,992,000 with net increase in cash for the year of \$996,000.
    - ii. Lindsey Clay, Mike Scribner, and John Newton discussed sustainability of operating revenues and upcoming capital investment requirements. Mike added



context around infrastructure investments and the need for conservative budgeting.

- iii. Lindsey Clay addressed the increase in AR days from 51.2 to 58.2 due to a system reporting error that was discovered the following month. The business office made the corrections, reducing AR days back down to 52.

**V. Strategic Planning**

- a. Andrea Graham, Kayla Patrick, Katy Hood, Lindsey Clay, and Susan Lee presented the Strategic Pillars for Quality, Finance, Growth, Service, People, and Community – summarizing one-year achievements and outlining year two and three goals, including dashboard updates, policy development, cost management, and community outreach.
  - i. Quality Pillar Initiatives: Year one goals such as developing a quality dashboard and tracking medication variances and falls were met; year two will focus on updating the dashboard, finalizing a medication variance policy, staff education, and implementing fall prevention programs.
  - ii. Finance Pillar Initiatives: Key actions included identifying waste, increasing grant funding, conducting a chargemaster review, and implementing the 340B drug pricing program; year two will emphasize contract management, vendor analysis, and further cost-saving strategies.
  - iii. Growth and Service Pillars: Growth efforts included tracking patient volumes, expanding behavioral health and outpatient services, and planning for new service lines; service initiatives focused on patient satisfaction surveys, monitoring ED wait times, and mapping patient touchpoints.
  - iv. People and Community Pillars: People initiatives involved developing orientation processes, job descriptions, and employee satisfaction surveys, with targets for reducing turnover and improving onboarding; community efforts included conducting a health needs assessment, increasing outreach, and addressing social determinants of health.

**VI. No Old Business to present.**

**VII. New Business to present.**

- a. Katy Hood, Andrea Graham, and board members discussed the need for expansion in the Behavioral Health Unit, noting significant compliance concerns, space constraints, and increased patient acuity levels. Katy and Andrea presented architectural bids and proposals. Motion by Wade Parker; Second by Alvin Burke - Unanimous vote to approve moving forward with 2KM Architects using Georgia HEART funds.
- b. Andrea Graham, Lindsey Clay, and board members discussed the renovation project in the Emergency department, highlighting proposed improvements for patient safety, privacy, and workflow. The renovation project would include a decontamination room, defined triage space, centralized supply storage, and enhanced infection prevention measures. Motion by Robin Scott; Second by Alvin Burke - Unanimous vote to approve moving forward with receiving bids and proposal for review.

**VIII. No old business to present.**

**Andrea Graham, CEO**



- IX. CEO Report** **Andrea Graham, CEO**
  - a. See CEO Admin Report attached.
- X. No other business to present.**
- XI. No public comments to present.**
- XII. Executive Session-** Motion to leave regular session and enter executive session at 8:04pm by Robin Scott, second by Wade Parker – Unanimous vote to approve.

The following providers are requesting privileges at Jenkins Medical Center.

**SOUTHLAND MD**

Mark Lee, MD	Southland MD	Reappointment
Richard Gieck, PA	Southland MD	Reappointment
Tina Hood, PA	Southland MD	Reappointment
Jonathan William, DO	Southland MD	Reappointment
Heather Moss, PA	Southland MD	Reappointment
Joshua Stauffer, NP	Southland MD	Reappointment
Marshall Edwards, PA	Southland MD	Reappointment
Will Booker, PA-C	Southland MD	Reappointment
Sean DeMeyer, NP	Southland MD	Reappointment
Michael Gianelle, PA	Southland MD	Appointment
James Campbell, NP	Southland MD	Reappointment
Bobby Sikes, PA	Southland MD	Reappointment
Julie Bird, NP	Southland MD	Reappointment
James Boney, PA	Southland MD	Appointment
Johnathan Gaskins, MD	Southland MD	Appointment
Sidney Morgan, MD	Southland MD	Reappointment
James Cox, DO	Southland MD	Reappointment
Stacey Tapley, NP	Southland MD	Reappointment
Jackson Harbin, PA	Southland MD	Appointment
Joshua Woodley, NP	Southland MD	Appointment
William Benz, PA	Southland MD	Reappointment

**JCMC Direct**

Kylie Floyd, PMHNP	JCMC Direct	Appointment
Tara Smith, PMHNP	JCMC Direct	Appointment
Jaymal Patel, MD	JCMC Direct	Appointment

**JCMC CHIEF OF STAFF**

Kyle Gay, MD	JCMC	Reappointment
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**OPTIM HEALTH**

Prakul Chandra, MD	Optim Health	Reappointment
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**JENKINS COUNTY**  
M E D I C A L C E N T E R

**AU REACH**

Giandor Saltz, MD

AU REACH

Appointment

Chadburn Ray, OBGYN

AU REACH

Appointment

Executive Session concluded at 8:18pm, and the Board reconvened in Regular Session. Motion to approve credentialing of providers from Wade Parker, second from Alivn Burke – unanimous vote to approve. Motion to approve personnel matters presented from John Newton, second from Robin Scott – unanimous vote to approve.

**XIII. Adjourment-** Meeting adjourned at 8:20pm.

**XIV. Next Meeting** scheduled for February 23, 2026 at 6:00pm.